

Staffing Categories. As a reminder, all requests for temporary workers must be secured through the systemwide co-primary agreements awarded in the following categories to the indicated suppliers:

### **Accounting/Finance**

1. 22<sup>nd</sup> Century Technologies
2. AppleOne (Howroyd Wright)
3. e-Solutions (Vidhwan)
4. Expert Staffing West
5. LanceSoft
6. Manpower
7. Randstad
8. Ronin Staffing
9. SoftHQ

### **Administrative/Clerical**

1. 22<sup>nd</sup> Century Technologies
2. AppleOne (Howroyd Wright)
3. e-Solutions (Vidhwan)
4. Expert Staffing West
5. LanceSoft
6. Manpower
7. Randstad
8. Ronin Staffing
9. SoftHQ

### **Light Industrial**

1. 22<sup>nd</sup> Century Technologies
2. AppleOne (Howroyd Wright)
3. e-Solutions (Vidhwan)
4. Expert Staffing West
5. LanceSoft
6. Manpower
7. Randstad
8. Ronin Staffing
9. SoftHQ

### **Skilled Labor**

1. 22<sup>nd</sup> Century Technologies
2. e-Solutions (Vidhwan)
3. Expert Staffing West
4. LanceSoft
5. Randstad
6. Ronin Staffing
7. SoftHQ

### **Food Services**

1. 22<sup>nd</sup> Century Technologies
2. Expert Staffing West
3. LanceSoft
4. Manpower
5. Randstad
6. SoftHQ

### **Laboratory Science**

1. 22<sup>nd</sup> Century Technologies
2. e-Solutions (Vidhwan)
3. Expert Staffing West
4. LanceSoft
5. Manpower
6. Randstad
7. Ronin Staffing
8. SoftHQ

## **Media and Content Creation Services**

1. 22<sup>nd</sup> Century Technologies
2. e-Solutions (Vidhwan)
3. Expert Staffing West
4. AppleOne (Howroyd Wright)
5. LanceSoft
6. Manpower
7. Randstad
8. Ronin Staffing
9. SoftHQ

## **Category Classifications**

### **1. Administrative/Clerical Labor Area Classification**

- Clerk
- Senior Clerk/Assistant I
- Clerical Assistant
- Assistant II
- Assistant III
- Medical Front Desk
- Administrative Specialist
- Administrative Analyst
- Executive Secretary
- Executive Assistant
- Administrative and Job Placement Assistant
- Administrative and Marketing Assistant
- Administrative Assistant – Bilingual Spanish
- Administrative Assistant – Finance
- Administrative Officer II
- File Clerk
- Office Administrator
- Office Assistant
- Office Manager
- Receptionist

### **2. Accounting/Finance Labor Area Classification**

- Accountant I
- Accountant II
- Accountant III
- Accountant IV
- Accounts Payable Specialist
- Accounts Payable Clerk
- Accounts Payable Coordinator
- Accounts Receivable Assistant
- Accounts Receivable Specialist
- Accounts Receivable Administrator
- Accounting Assistant I
- Accounting Assistant II
- Accounting Assistant III
- Accounting Clerk
- Accounting Coordinator
- Senior Accountant

- Staff Accountant
- Assistant Accountant
- Assistant Budget Analyst
- Bookkeeper
- Bookkeeper Clerk
- Budget Analyst
- Finance Manager
- Senior Finance Manager
- Financial Analyst
- Senior Financial Analyst
- Financial Analyst – Fund Accounting
- Payroll Accountant
- Tax Assistant

### **3. Light Industrial Labor Area Classification**

- Light Industrial/Laborer
- Custodian
- Senior Custodian
- Custodial Supervisor
- Groundskeeper
- Lead Groundskeeper/Gardner
- Painter
- Shipping and Receiving Clerk
- Shipping and Receiving Laborer

### **4. Skilled Labor, Labor Area Classification**

- Electrician
- Lead Electrician
- Refrigeration Technician
- Carpenter
- Plumber
- HVAC Technician

### **5. Food Service Labor Area Classification**

- Waitperson/Server
- Cook
- Food Service Worker
- Lead Food Service Worker
- Food Service Supervisor
- Sous Chef
- Captain
- Cashier
- Bartender
- Dishwasher

### **6. Laboratory Science Support Labor Area Classification**

- Laboratory Technician
- Laboratory Manager
- Laboratory Assistant
- Animal Care Technician

### **7. Media and Content Creation Services Labor Area Classification**

- Junior Designer

- Mid-level Designer
- Senior Designer
- Copywriter
- Marketing Coordinator/Advertising Assistant
- Marketing and Communication Assistant
- Marketing/Communications Manager
- Social Media Specialist
- Content Manager
- Event/Field Marketing Specialist
- Trade Show Coordinator
- Sales Administrator Assistant
- Sales Coordinator
- Sales Operations Administrator
- Sales Support
- Project and Communications Specialist
- Donation Marketing Specialist