UNIVERSITY of CALIFORNIA, RIVERSIDE
INTERCAMPUS
ORDER and/or CHARGE
(IOC Form)

IOC NUMBER (Optional - Depts can use this to track their IOCs)

CHECK PROPER BOX FOR SERVICE	☒	Initiating IOC for goods or services provided – credits R99999 & Sales/Svc FAU
	☐	Initiating IOC for reimbursement of expense (requires full FAU including account#)
	☐	Initiating Other:

TODAY's DATE	REQUESTED BY (UCR CONTACT)	PHONE NO.	DATE NEEDED
7/27/2017	[redacted]	951-827-[redacted]	

CHARGE APPROVED BY (Optional)	PHONE NO. OF APPROVER
[redacted]	[redacted]

OTHER UC CAMPUS' INFORMATION (i e. UCLA, Dept of Biology, Contact Person, Phone#, Email address)	OTHER UC CAMPUS' ACCOUNT CODING STRING	LOC(Numeric or Alpha)	ACCOUNT, FUND, SUB, OBJECT CODE OR OTHER ACCOUNT STRING SUCH AS KUALI ACCOUNT
University of California, Davis Cooperative Extension Kern County 1031 South Mount Vernon Avenue Bakersfield, CA 93307		L	Acct: 415CPR7 Object: RQ03 Reference: 2017 Pistachio

	DESCRIPTION – Accounting will copy and paste the description into the Journal Line Description field of the IRC journal in UCRFS. Please limit to 30 characters or less.	REFERENCE/INVOICE – 10 characters or less		QUANTITY if applicable	UNIT PRICE	AMOUNT
	CPRB Eval Pistachio Breeding C08I, 01-06 for 10.38 hrs (Fertilizer app, 15-15-15, herbicide app, roundup)	7/17 Pistachio				$ 271.96
				TOTAL		$ 271.96

NAME OF UCR DEPT TO BE CREDITED	CREDIT ACCOUNT CODING STRING	UCR FAU TO BE CREDITED (Account, Activity, Fund, & Function are REQUIRED; Cost Center & Project Codes are optional)
Agricultural Operations		R99999-A01079-61005-43
Complete this form and obtain appropriate approval if applicable. Send completed form to UCR Accounting Office via email. Send to ioc@ucr.edu		

RETN: OFFICE OF RECORD: 10 YRS SUBJECT TO CONTRACT & GRANT REQUIREMENTS. OTHER COPIES: 1 YEAR
Revision Date: 3/1/2016